<u>Using the IMGC 2023 Conference Attendee App on Your</u> <u>Smartphone/Tablet</u>

Download the App

- Open App Store (Apple) or Google Play (Android)
- Search for 'Cvent Events'
- Follow instructions to download the app

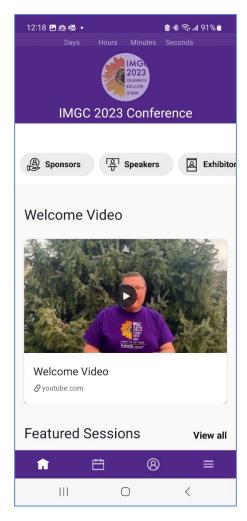
Logging into the app for the time

- Tap on 'Cvent Events'
- Enter 'IMGC' in the search area
- Tap on the Download symbol to download the conference
- Enter the First Name, Last Name, and Email address you used to register for the event and tap on the yellow button
- An access code will be texted to your mobile number. It will also be emailed to you. Enter the code in the 'Verification Code' box and tap on the 'Login' button.

Hints for Using the IMGC 2023 Conference Attendee app on your Smartphone/Tablet

- Tap on the calendar symbol in the lower left in the purple area to see your personal schedule or to see all sessions
- Tap on a session to see session details
- To find the location for a session
 - Tap on the session
 - Tap on the 'View on floor plan' to see the map.
- Click on the Profile symbol If you see a red dot and then click on Announcements to see the announcements
- Tap on the three horizontal lines in the lower right of your device to see more information
- Slide down on the home screen to see more content
- Swipe left to right to see more Featured Sponsors and Featured Speakers
- Tap on the < symbol in the upper right to go back on screen
- Tap on the Home button in the lower left in the purple area to return to the home page

Questions or Issues: Visit the Registration Help Desk for assistance.



Accessing the Conference Attendee App on the Web

Open your favorite browser (Google Chrome, Microsoft Edge, Safari, Firefox, etc.)

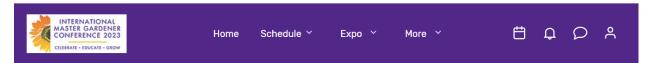
Enter the following weblink in the address line: https://cvent.me/WkRG7y

• Hint - You should have received an email with an invitation to the IMGC 2023 Conference Attendee App. This link is included in that email. Click on the link to open it.

Logging into the website

- Enter the First Name, Last Name, and Email address you used to register for the event and tap on the yellow button.
- An access code will be texted to your mobile number. It will also be emailed to you. Enter the code and tap 'Next' button.

Hints for Using the IMGC 2023 Conference Attendee app on the Web



- Click on the calendar symbol towards the upper right in the purple area to see your schedule.
- Click on the Bell symbol to see the daily announcements
- Note The ability to chat and the ability to change your profile has been disabled.
- Click on Schedule to see all sessions and speakers
- Click on Expo to see exhibitors and sponsors
- Click on More to see more information
- Scroll down to see more content

Questions or Issues: Visit the Registration Help Desk for assistance.